



Baldwin Pendant
Assembly and Installation Instructions
Country of Destination: US/CN UK/EU/AUS Middle East

CAUTION:

- **BEFORE INSTALLING FIXTURE, MAKE SURE THE POWER TO THE CIRCUIT IS TURNED OFF AT THE MAIN FUSE BOX / CIRCUIT BREAKER UTILITY BOX.**

Important Safety Instructions:

- These instructions are provided for your safety. It is very important that they are read carefully and completely before beginning the assembly and installation of this lighting fixture.
- We strongly recommend that a professional electrician install all direct wire fixtures.
- THIS PRODUCT MUST BE INSTALLED IN ACCORDANCE WITH THE APPLICABLE INSTALLATION CODES BY A PERSON FAMILIAR WITH THE CONSTRUCTION AND OPERATION OF THE PRODUCT AND THE HAZARDS INVOLVED.
- The lighting fixture is meant for indoor use. It must be connected only to 3-wire, single-phase electrical supply systems (provided with Ground wire or equivalent protection system).
- For your safety, it is strongly recommended that two people install the lighting fixture.
- This fixture has been rated for up to three (3) **60-watt maximum TYPE A standard incandescent light bulbs** (not included) or three (3) **13-watt compact fluorescent light bulbs** (not included). To avoid the risk of fire, do not exceed the recommended wattage.
- The lighting fixture is meant for indoor use, **DRY LOCATIONS ONLY.**
- **Save these instructions.**

WARNING:

- **To reduce the risk of fire, electrical shock or personal injury, always turn off light fixture and allow it to cool prior to replacing light bulb.**
- **Do not touch bulb when fixture is turned on. Do not look directly at lit bulb.**
- **Keep flammable materials away from lit bulb.**
- **This lighting fixture contains lead, a chemical known to the State of California to cause cancer, birth defects and other reproductive harm. Wash hands after installing, handling, cleaning or otherwise touching this light fixture.**

Pre-assembly:

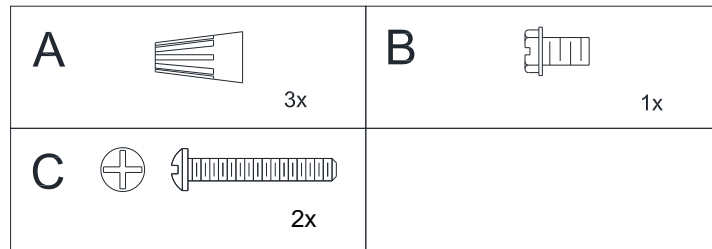
- Remove all parts and hardware from box along with any plastic protective packaging.
- Do not discard any contents until after assembly is complete to avoid accidentally discarding small parts or hardware.
- For your safety and convenience, assembly by two people is recommended.

Parts Included:

- (1) Mounting Plate (D)
- (1) Short Threaded Tube (E)
- (1) Hex Nut (F)
- (1) Lock Washer (G)
- (1) Mounting Loop (H)
- (1) Canopy (J)
- (1) Canopy Ring (K)
- (1) Lamp Pole (L)
- (1) Inner Rod (M)
- (1) Pole Connector (N)
- (1) Lamp Pole (O)
- (1) Light Fixture (P)
- (12) Thumbscrew (Q)
- (3) Shade Holder (R)
- (3) Shade (S)

Hardware Enclosed:

- (3) Plastic Wire Nut Connectors (A)
- (1) Green Ground Screw (B)
- (2) Mounting Screws (C)



TOOLS REQUIRED (Not included): Ladder, Phillips Head & Flat Blade Screwdrivers, Pliers, Wire Cutter/Stripper & Electrical Tape.

To adjust the suspension length of the fixture:

1. We strongly suggest that any adjustments to the hanging length be done by a trained professional who is familiar with installing lighting fixtures.
2. If you want to shorten the hanging length, you would first cut off the amount of the Lamp Pole (L) and/or (O) that you want to shorten by.
3. The Inner Rod (M) would need to be shortened by the same amount, but leaving 0.5" exposed above the top of the Lamp Pole (L). This is so the top loop can be connected.

Assembly & Installation Instructions:

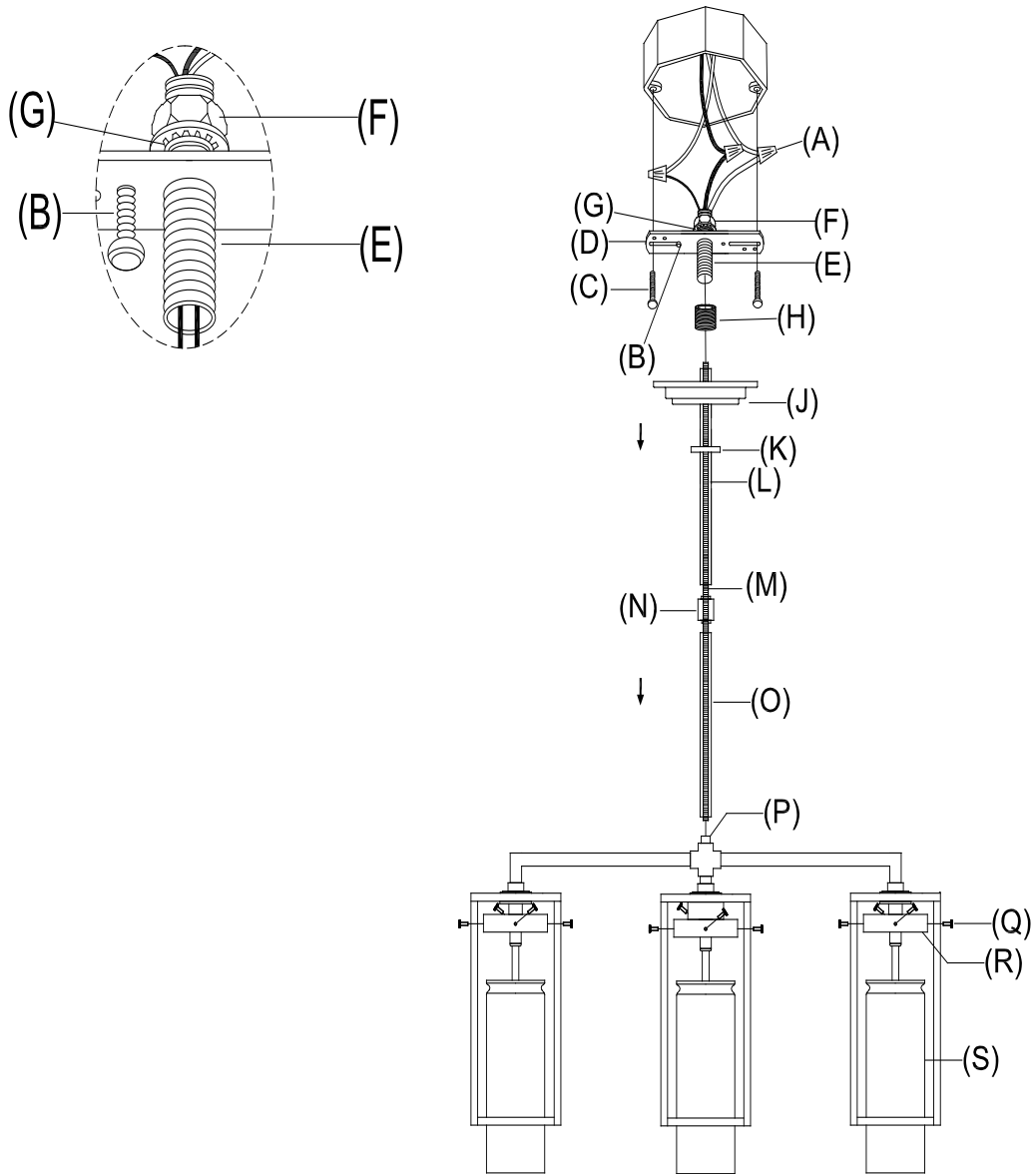
1. **SHUT OFF THE MAIN ELECTRICAL SUPPLY FROM THE MAIN FUSE BOX/CIRCUIT BREAKER!**
2. Carefully unpack all fixture parts and hardware and lay them out on a clear workspace.
3. Remove white plastic bushing from the threaded hole. The threaded hole is on top of the Light Fixture (P).
4. Wire the pendant cord along with bare copper ground wire through the Inner Rod (M).
5. Screw Inner Rod (M) into top opening of Light Fixture (P).
6. Slide Lamp Pole (O), Pole Connector (N) & another Lamp Pole (L) onto Inner Rod (M).
7. Loosen Canopy Ring (K), slide Canopy Ring (K) and Canopy (J) onto Lamp Pole (L).
8. If the parts are not already preassembled, attach the Short Threaded Tube (E) into the threaded bore of the Mounting Loop (H) and rotate the Short Threaded Tube (E) clockwise until it is tightly engaged within the Mounting Loop (H). If

- the Short Threaded Tube (E) is not yet secured to the Mounting Plate (D), do so now so that a portion of the Short Threaded Tube (E) extends upward beyond the Mounting Plate (D).
9. Position the Lock Washer (G) first and then the Hex Nut (F) onto the extended upper portion of the Short Threaded Tube (E). Make sure the length of the Short Threaded Tube (E) is longer on the bottom end, as shown in Fig. 1. Tighten the Hex Nut (F) until tight using a hex wrench or a pair of pliers so that the Short Threaded Tube (E) is now firmly secured to the middle of the Mounting Plate (D).
 10. Attach Mounting Plate (D) to ceiling outlet box with Mounting Screws (C) and insert top Threaded Tube (E) in Mounting Plate (D).
 11. Wire the pendant cord and bare copper ground wire from Inner Rod (M) through Mounting Loop (H) and Threaded Tube (E).
 12. Attach Mounting Loop (H) to Threaded Tube (E) and thread the top of Inner Rod (M) into Mounting Loop (H).
 13. Gently pull the wiring from the ceiling outlet box and allow the wires to hang. Thread the wires through the center hole in the Mounting Plate (D).
 14. IT IS IMPORTANT THAT THE OUTLET BOX IN YOUR HOME BE PROPERLY GROUNDED. If your outlet box DOES NOT have a GROUND WIRE, be sure to insert the Green Ground Screw (B) into the Mounting Plate (D) facing DOWN, and wrap the fixture's bare copper ground wire around the ground screw on the mounting plate. If your outlet box has a GROUND WIRE (green or bare wire) attach this wire to the bare copper GROUND WIRE of the fixture. Fasten with a Plastic Wire Connector (A) and wrap with electrical tape.
 15. Carefully inspect the chandelier's two fixture wires. One has very fine ridges molded into the plastic covering – this is the NEUTRAL WIRE. The second wire's covering is smooth – this is the HOT WIRE.
 16. Connect the NEUTRAL WIRE from the fixture to the NEUTRAL JUNCTION BOX WIRE from the outlet box (usually white). Fasten each together with a Plastic Wire Connector (A) and wrap the connection with electrical tape. Be sure that no wire strands are exposed.
 17. Connect the HOT WIRE from the fixture to the HOT JUNCTION BOX WIRE from the outlet box (usually black). Fasten each together with a Plastic Wire Connector (A) and wrap the connection with electrical tape. Be sure that no wire strands are exposed. DO NOT REVERSE THE HOT AND NEUTRAL CONNECTIONS OTHERWISE SAFETY WILL BE COMPROMISED!
 18. Tuck these wire connections neatly into the ceiling outlet box.
 19. Slip Canopy (J) to ceiling and secure with Canopy Ring (K).
 20. Loosen Thumbscrews (Q) from Shade Holders (R), attach Glass Shades (S) to Shade Holders (R) and secure with Thumbscrews (Q). NOTE: DO NOT OVER TIGHTEN OTHERWISE THE GLASS WILL BE DAMAGED.
 21. Insert three (3) **60-watt maximum TYPE A Standard bulbs (not included) OR three (3) 13-watt Compact Fluorescent bulbs** (not included) into sockets. DO NOT EXCEED THE SPECIFIED WATTAGE.
 22. Installation and assembly is complete.

Care instructions:

- Wipe clean with a soft, dry cloth or static duster.
- Always avoid the use of harsh chemicals or abrasive cleaners as they may cause damage to the fixture's finish.

Fig.1



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